



**Norwegian Cooperation Programmes**



# **Welcome to Norway**

## **Practical issues– project implementation**

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**Mr. Knut Ringstad,**

**Senior Advisor – Norwegian Cooperation Programme,**



Norwegian Cooperation Programmes



# Innovation Norway

- Statutory company owned by Ministry of Trade and Industry
- 750 employees in offices distributed throughout all of Norway's counties and in 30 countries. The Head Office is located in Oslo.



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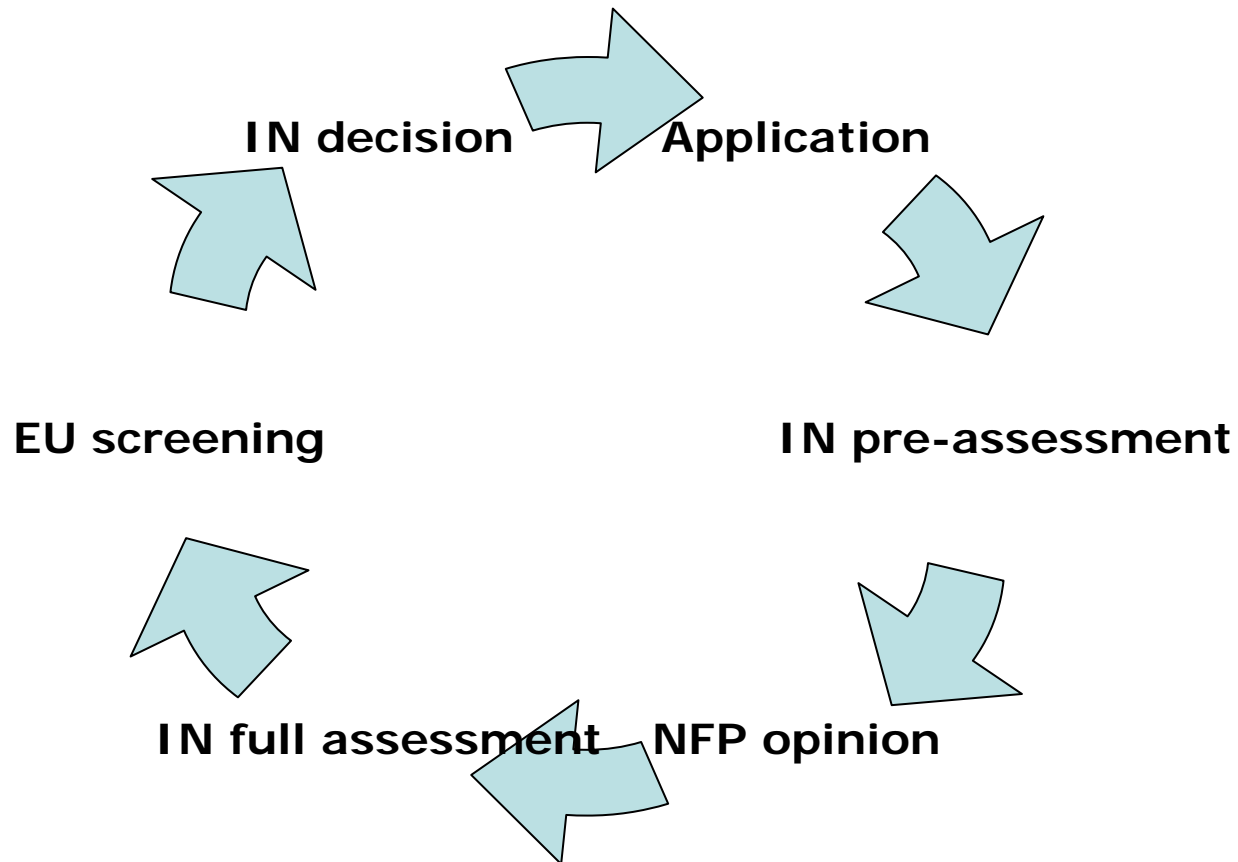


# Innovation Norway

Innovation Norway's objective is to promote private- and socio-economic profitable business development and to release the commercial opportunities of the districts and regions by encouraging innovation, internationalisation and profile-building.



# Norwegian Cooperation Programme Project selection





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# PROJECT IMPLEMENTATION

## (main principles)

- **Stick to the Grant Agreement**
  - Grant Offer Letter, Standard Terms & Conditions, approved detailed budget, approved project implementation plan and approved disbursement plan
- **Project Promoters responsible towards Innovation Norway**
- **Partners responsible towards Promoter (Partnership Agreement)**
- **Inform Innovation Norway about changes – obstacles – challenges - according to the principles given in the ST&C. Article 11.**



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# REPORTING

- **Project Interim Report /payment claim**
- **Completion report (aggregated interim report)**



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## MONITORING – OBJECTIVES

- **Verify that projects are proceeding according to the Grant Agreement**
  - **Monitoring of progress**
  - **Monitoring of performance**
  - **Financial control**
- **If any problems identified – focus on immediate rectification**



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### **SELECTION FOR MONITORING** (as appeared in Applicant's Guide)

- **General/regular monitoring**
  - All individual projects
  - Follow project development closely
  - Frequent dialogue with promoters/partners
- **Specific monitoring**
  - All projects - for whatever reason
  - Short notice



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### MONITORING PROCESS – ROLES & RESPONSIBILITIES

- **Innovation Norway** overall responsible towards the Norwegian Government
- **General/regular monitoring** will normally be carried out by Innovation Norway
- Cooperate with **National Authorities/National Focal Point**



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# MONITORING PROCESS – ROLES & RESPONSIBILITIES cont.

- **Mandatory monitoring** (above EUR 2 500 000)
  - Normally **as on-the-spot check**
  - Normally **based on check lists**
  - **Monitoring reports** available for promoter, partner, National Focal Point and the Norwegian Ministry of Foreign Affairs



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### AUDITING – MAIN PRINCIPLES (for Promoters)

- International Auditing Standard **ISA 800**
- Innovation Norway demands an external confirmation and audit of invoices with each disbursement claim on projects with a total budget over EUR 500 000



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# INFORMATION AND PUBLICITY MEASURES

- **Publicity Guidelines**
  - Information material
  - Information events
  - Inauguration / other significant phases
  - Plaques
  - Other measures
  - Standard texts and logos



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## STANDARD TEXT AND LOGOS

***- Supported by a grant from  
Norway through the Norwegian  
Cooperation Programme for  
Economic Growth and  
Sustainable Development in  
Bulgaria/Romania***



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## LEGAL ASPECTS

- **State aid**
- **Public procurement**
- **Ruling law**
- **Roles and responsibilities**
- **Corruption**
  - **Responding to allegations of corruption, fraud and mismanagement**



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Norwaygrants - Microsoft Internet Explorer provided by Innovation Norway

Address: http://www.norwaygrants.org/en/

cooperation programmes with Bulgaria and Romania

**Activities**

- About the Cooperation Programmes
- Partnerships
- Relevant documents
- How to apply
- Country information
- News archive
- Contact information
- FAQ
- Programme Statistics
- Publicity Guidelines
- Approved Projects
- Project Implementation
- Transparency and Good Governance

Search:

**Relevant websites**

- EEA Grants
- Europaportalen (EN)
- Europaportalen (NO)
- Innovasjon Norge (NO)
- Innovation Norway (EN)
- Norwegian Ministry of Foreign Affairs
- Norway in Bulgaria
- Norway in Romania

**Project Implementation**  
07/08/2009 ::  
With the project selection process now over, the Norwegian Co-operation Programme has moved to the next important stage of project implementation. In order to guide the successful project promoters and partners along the way, this dedicated 'project implementation' section will offer practical implementation information on a regular basis and as specific needs may arise. This section will also include all the implementation-related templates. The interim report template is now available for downloading in this section, as is the Project Modification Request Form to be used whenever Article 11 in the Standard Terms and Conditions (STC) applies. Publicity Guidelines have been released and are published in the relevant section of the menu on the left-hand side of the screen. The FAQ section has also been updated to include implementation-relevant questions and answers.  
[\[+\] Read more](#)

**Programme statistics**  
24/02/2009 ::  
Learn more about the status of the Norwegian Co-operation Programme with Bulgaria and Romania as per 31 Dec. 2008  
[\[+\] Read more](#)

**Regional Investment Aid Scheme**  
05/03/2009 ::  
A regional investment aid scheme for undertakings under the Norwegian Cooperation Programme with Romania and Bulgaria has been established and is being implemented as of today.  
[\[+\] Read more](#)

**Transparency and Good Governance**  
24/02/2009 ::  
To strengthen the administration of norwaygrants, Innovation Norway establishes an alerting service  
[\[+\] Read more](#)

**Complete lists of applications**  
20/01/2009 ::  
Complete lists of applications received in the frame of the Norwegian Cooperation Programmes with Bulgaria and Romania are now available.  
[\[+\] Read more](#)

**Call For Proposals Closed**  
13/01/2009 ::  
The calls for proposals for the Norwegian Co-operation Programmes with Bulgaria and Romania were closed on December 31st, 2008.  
[\[+\] Read more](#)

**Approved Projects**  
30/04/2009 ::  
All the available funds under the Norwegian Co-operation Programme with Bulgaria and Romania are now committed.  
[\[+\] Read more](#)

**EEA Grants**

**eea grants**  
island teichstein norway

[\[+\] Projects in Bulgaria and Romania may also receive financial support from the EEA Grants scheme. Click here for information about EEA Grants.](#)

**Innovation Norway**

**INNOVATION NORWAY**

[\[+\] The Norwegian Cooperation Programmes are administered by Innovation Norway. Click here to read more about Innovation Norway.](#)

**Norwegian Ministry of Foreign Affairs**

**NORWEGIAN MINISTRY OF FOREIGN AFFAIRS**

[\[+\] The Norwegian Ministry of Foreign Affairs is managing and coordinating Norway's role as the main donor in the EEA Financial Mechanisms. Read more about the Ministry of Foreign Affairs.](#)

Internet



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**Thank you  
and  
Good luck with your  
project implementation**